



Integrated Library Management System Online Public Access Catalog (OPAC) User Manual

IPHCE-E Resource Center

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I. Introduction

The International Institute for Primary Health Care- Ethiopia (IPHC-E) established a Resource center and added an Integrated Library Management System (ILMS) in 2018. The main purpose has been to develop an integrated library system and automate the major services of the library and to accommodate the specific needs and requirements of the users of the Resource Center. Thus, the IPHC-E Resource Center is a fully integrated library system with modular components. The system's interface is web-based and runs on any web browser (Firefox, Chrome, Internet Explorer, Safari, etc.)

This manual aims to inform IPHC-E library system users on the different functionalities of the online public access catalog (OPAC).

2. OPAC (Online Public Access Catalog)

Objectives:

After reading the manual, the user should be able to know:

- what OPAC is and how to access OPAC
- how to 'Search' for materials, including books, research articles, reference materials
- how to use 'Advanced search'

2.1 What is OPAC

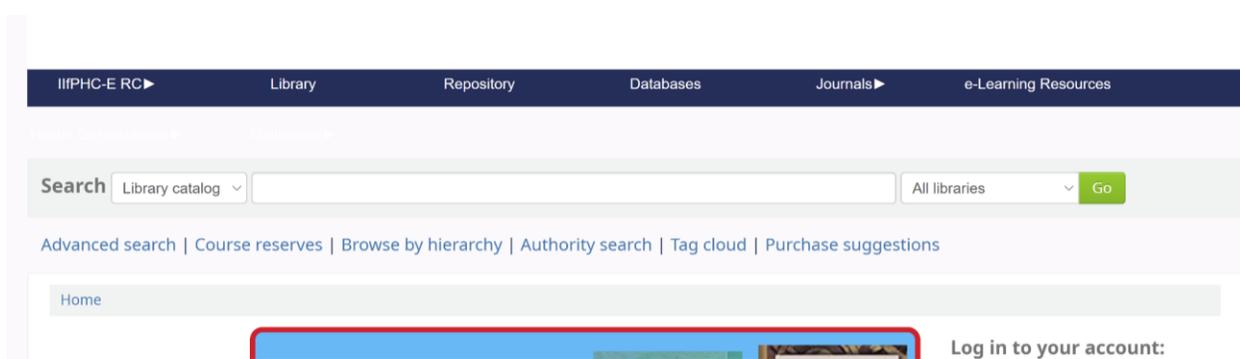
An Online Public Access Catalog (OPAC) or simply library catalog is an online database of materials held by the IPHC-E Resource Center. A user can search the library catalog to locate books, journals, references and other materials available at the Resource Center.

2.2 How to Access OPAC

Users can search the catalog from any computer with an Internet access using the following steps.

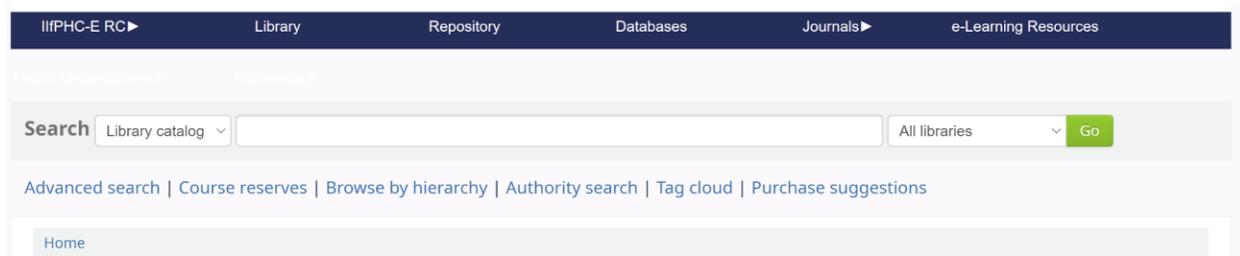
Step 1. Open any web browser of your choice

Step 2. Type <http://catalog.iifphc.org:8282/> in the address bar to get the following OPAC interface:

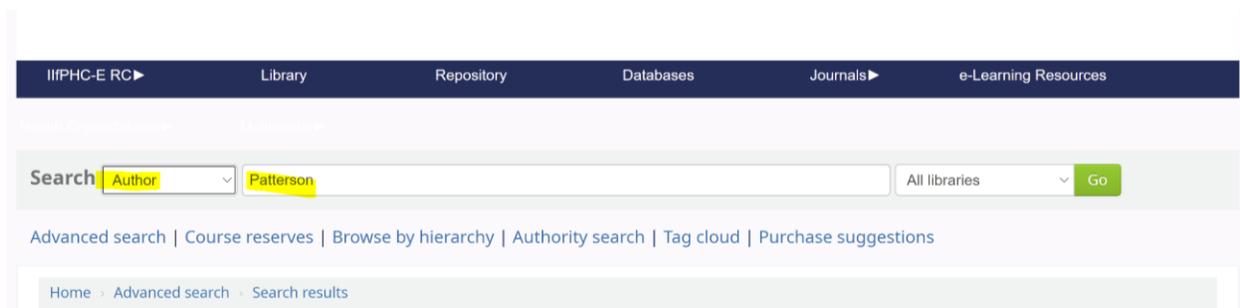


2.3 Basic Search

A user can search for a specific keyword from the main search bar. Or they can select the specific field they want to search, from the main search window's drop down menu. Common fields that you would search are 'Title', 'Author', Subject, ISBN, etc.



For example, if the user/patron is searching for items by the Author '**Patterson**'



the results of the search are only those records that contain '**Patterson**' in the Author's field of the bibliographic records.

[Normal view](#)
[MARC view](#)
[ISBD view](#)



Africa and global health governance : domestic politics and international structures / Amy S. Patterson.

By: **Patterson, Amy S. (Amy Stephenson) [author].** Author

Publisher: Baltimore : Johns Hopkins University Press, 2018

Description: xvii, 240 pages ; 23 cm.

Content type: text Media type: unmediated Carrier type: volume

ISBN: 9781421424507 (pbk. : acidfree paper); 1421424509 (pbk. : acidfree paper).

Subject(s): [Global Health](#) | [Health Policy](#) | [Health Services Administration](#) | [International Cooperation](#) | [Politics](#) | [Communicable Disease Control](#) | [Africa](#)

DDC classification: 362.1AMY

LOC classification: RA441 | .P36 2018

Tags from this library: No tags from this library for this title. [Log in to add tags.](#)

★★★★★ Average rating: 0.0 (0 votes)

[Holdings \(1 \)](#)
[Title notes](#)
[Comments \(0 \)](#)

Item type	Current location	Call number	Status	Date due	Item holds
Print Book	International Institute for Primary Health Care-Ethiopia <i>Shelf Number One B</i>	362.1AMY (Browse shelf)	Available		

Status Of the book

2.4 Advanced Search

When the user cannot find the most appropriate material with a basic search, they can move to the 'Advanced Search' page by clicking on the 'Advanced Search' link. The user, then, will get the following interface.

[IIfPHC-E RC](#) ▶ [Library](#) [Repository](#) [Da](#)

Search

[Advanced search](#) | [Course reserves](#) | [Browse by hierarchy](#) | [Authority search](#)

[Home](#)

The 'Advanced Search' page shows the multiple item types that can be applied to your search results. Click/check a box option to narrow down or limit your search by any of the following material type: Journal; eJournal article; learning object; reference; eBook; print book, manual; report; strategy or visual materials.

Item type

Limit to any of the following:

<input type="checkbox"/>  eJournal Article	<input type="checkbox"/>  AUDIO	<input type="checkbox"/>  Guideline	<input type="checkbox"/>  Journal
<input type="checkbox"/> Learning object	<input type="checkbox"/> Manual	<input type="checkbox"/>  Maps	<input type="checkbox"/>  Print Book
<input type="checkbox"/>  Reference	<input type="checkbox"/> Report	<input type="checkbox"/>  Strategy	<input type="checkbox"/>  Visual Materials
<input type="checkbox"/>  eBook	<input type="checkbox"/> eJournal		

For example, if the user/patron is searching for print books, they can click the check-box at the 'Print Book. The result displays the whole print books that are available in the Catalog.

Refine your search

Availability

[Limit to currently available items.](#)

Authors

[Ethiopian Public H...](#)
[Ethiopian Public He...](#)
[EHNRI](#)
[EPHI](#)
[Ethiopian Public Hea...](#)
[Show more](#)

Collections

[Reference](#)

Item types

[eJournal Article](#)
[eBook](#)
[Guideline](#)
[Journal](#)
[Learning object](#)
[Show more](#)

Your search returned 732 results. 

1 2 3 4 5 6 7 8 9 10 Next + Last

Return to the last advanced search

Relevance

Select all Clear all | Select titles to: Add to... Save Place hold

1. **From Chaos to Care: The Promise of Team-Based Medicine**
by David Lawrence.
Publisher: Da Capo Lifelong Books; Revised ed. Edition October 2, 2003
Availability: **Items available for loan:** [Call number: 362.7091] (1).
★ ★ ★ ★ ★
[Place hold](#) [Save to lists](#) [Add to your cart](#)
2. **First Aid Extension Package**
by Ministry of Health.
Publisher: Addis Ababa ; September 2003
Availability: **Items available for loan:** [Call number: 321.21 MIN] (1).
★ ★ ★ ★ ★
[Place hold](#) [Save to lists](#) [Add to your cart](#)
3. **HIV/AIDS and Tuberculosis Prevention and Control Extension Package**
by Ministry of Health.

The search result can be sorted by 'Relevance', as shown in the next screen shot. You can choose to sort the result by popularity, author, call number, dates, title (A-Z or Z-A)

The screenshot shows a search results page with the following elements:

- Refine your search** sidebar on the left with categories: Availability, Authors, Collections, Item types, and Locations.
- Main content area:**
 - Header: "Your search returned 732 results." with a search icon.
 - Navigation: "1 2 3 4 5 6 7 8 9 10 Next » Last".
 - Link: "Return to the last advanced search".
 - Dropdown: "Select all | Clear all | Select titles to: Add to... Save Place hold".
 - Item 1: "From Chaos to Care: The Promise of Team-Based Medicine" by David Lawrence. Availability: "Items available for loan: [Call number: 362.7091] (1)".
 - Item 2: "First Aid Extension Package" by Ministry of Health. Availability: "Items available for loan: [Call number: 321.21 MINJ] (1)".
 - Item 3: "HIV/AIDS and Tuberculosis Prevention and Control Extension Package" by Ministry of Health.
- Sorting dropdown menu (open):**
 - Relevance
 - Relevance
 - Popularity (most to least)
 - Popularity (least to most)
 - Author (A-Z)
 - Author (Z-A)
 - Call number (0-9 to A-Z)
 - Call number (Z-A to 9-0)
 - Dates (Publication/Copyright date: Newest to oldest, Oldest to newest)
 - Acquisition date: Newest to oldest, Oldest to newest
 - Title (A-Z)
 - Title (Z-A)

2.5 Item availability information

You will see the availability for the items attached to the record (Note that if you have filtered by location, all locations that contain the item will appear on the search results).

This screenshot is similar to the previous one but highlights the availability information for the first item:

- Item 1:** "Ministry of Health Quarterly Health Bulletin" by Ministry of Health. Availability: "Items available for loan: [Call number: 169.00]".
- A red circle highlights the text "Items available for loan: [Call number: 169.00]".
- A red arrow points from the text "available for loan" to the circled availability information.
- The sorting dropdown menu is also visible on the right, showing the same options as in the previous screenshot.

2.6 Filters

To filter your results, click on the link below the 'Refine Your Search' menu on the left of your screen.

Home > Advanced search > Search results

[Refine your search](#)

Availability
[Limit to currently available items.](#)

Authors
[Ethiopian Public H...](#)
[Ethiopian Public He...](#)
[EHNRI](#)
[EPHI](#)
[Ethiopian Public Hea...](#)
[Show more](#)

Collections
[Reference](#)

Item types
[eJournal Article](#)
[eBook](#)
[Guideline](#)
[Journal](#)
[Learning object](#)

Your search returned 733 results.

1 2 3 4 5 6 7 8 9 10 Next » Last

[Return to the last advanced search](#)

Select all Clear all | Select titles to: Add to... Save Place hold

Relevance

1. **Ministry of Health Quarterly Health Bulletin**
 by Ministry of Health.
 Publisher: Federal Ministry of Health 2014
 Online access: [Click here to access online](#)
 Availability: **Items available for loan:** [Call number: 108] (1).
 ★★★★★
[Place hold](#) [Save to lists](#) [Add to your cart](#)

2. **From Chaos to Care: The Promise of Team-Based Medicine**
 by David Lawrence.
 Publisher: Da Capo Lifelong Books; Revised ed. Edition October 2, 2003
 Availability: **Items available for loan:** [Call number: 362.7091] (1).
 ★★★★★
[Place hold](#) [Save to lists](#) [Add to your cart](#)

After clicking a facet, you can remove that filter from your result. For instance when clicking on the facet author/EPHI, then, EPHI materials will appear to the right of the facet. See the example below.

Home > Advanced search > Search results

Your search returned 10 results.

[Return to the last advanced search](#)

Select all Clear all | Select titles to: Add to... Save Place hold

Relevance

1. **Guideline on Measles Surveillance and Outbreak Management**
 by EPHI[Ethiopian public Health Institute].
 Edition: 4th edition
 Publisher: Addis Ababa
 Availability: **Items available for loan:** [Call number: 658.3 ETH Ref] (1).
 ★★★★★
[Place hold](#) [Add to your cart](#)

2. **Guideline on Acute Flaccid Paralysis (AFP) - surveillance and Outbreak Management / EPHI**
 by Ethiopian Public Health Institute.
 Edition: 3rd edition
 Publisher: Addis Ababa : 2013
 Availability: **Items available for loan:** [Call number: 650 EPH 2012 Ref] (1).
 ★★★★★
[Place hold](#) [Add to your cart](#)

For example, when you click the first item, “Guideline on Measles Surveillance and Outbreak Management”, it provides you all pieces of information about the book.

Normal view MARC view ISBD view

Guideline on Measles Surveillance and Outbreak Management

By: EPH(Ethiopian public Health Institute).

Publisher: Addis Ababa

Edition: 4th edition.

Subject(s): management

DDC classification: 658.3 ETH Ref

Tags from this library: No tags from this library for this title. [Log in to add tags.](#)

★★★★★ Average rating: 0.0 (0 votes)

Browse results

Previous Back to results Next »

Place hold

Print

Add to your cart

Save record ▾

More searches ▾

Share Tweet

Holdings (1) Title notes Comments (0)

Item type	Current location	Call number	Status	Date due	Item holds
Print Book	International Institute for Primary Health Care-Ethiopia Reference	658.3 ETH Ref (Browse shelf)	Available		